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Last 05/2023
Approved
Effective 05/2023
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Next Review 05/2025

Owner Chrissi Maguire:
President & CEO
Area Administration

Mount Desert Island Hospital and Health Centers Towing Policy

PURPOSE:

Mount Desert Island Hospital (MDIH) and Health Centers primary mission is to provide access to emergent, urgent and routine healthcare. In order to provide ease of access for our patients, family, community members and vendors MDIH will enforce towing of our parking areas. Unauthorized vehicles will be towed at the owner or operator's expense.

SCOPE:

To outline MDIH's process for towing of vehicles that have been identified as parking in MDIH parking areas that are not directly receiving services and are in violation of the parking enforcement times

PROCESS:

Parking is reserved for patients, visitors, clergy, volunteers, and vendors.

MDIH Employees with proper identification and permitting will be exempted unless they are in violation of parking in Patient/Visitor Parking, Clergy Parking or abusing the use of the parking premises beyond their normal scope of work requirements. (i.e. Elongated parking, or parking inappropriately)

Parking actions that are specifically prohibited are vehicles that are not parked in a parking space, create a safety issue, block access, are abandoned, or repeatedly violate the MDIH's parking policies.

MDIH parking regulations are enforced seven days a week and/or in accordance with posted parking times. . MDIH reserves the right to tow any vehicle in the event of an Emergency Situation.

- Parking Enforcement Times

◦ Main Hospital Campus	6:00am-7:00pm (all days)
◦ Administrative Annex	7:00am-6:00pm (Monday-Friday)
◦ Lisa Stewart Women's' Health Center	7:00am-7:00pm (Monday-Friday)
◦ MDIH Health Centers- Off Campus	7:00am-7:00pm (Monday-Friday)
◦ MDIH Administrative and Housing	7:00am-6:00pm (Monday-Friday)

MDIH parking areas are clearly marked with enforcement times; however, at any time we reserve the right to provide access for Emergency Vehicles, including but not limited to MDIH Staff, EMS, Acadia National Park Services, local, county and state Police, Fire Departments, and any other designated law enforcement agency.

MDIH's Emergency Preparedness Plan outlines that during a Mass Casualty or designated Emergency all vehicles may be asked to relocate or may be blocked from access to/from the MDIH Facilities due to the required needed resources to respond to designated Emergency or Mass Casualty.

Towing service for parking enforcement is contracted.

To locate a vehicle that has been towed, call contracted vendor below:

Island Towing Company
 3 Indian Point Road
 Bar Harbor, ME 04609
 207-669-5271

Parking enforcement may include a parking notice, or multiple parking notices, and/or towing of the improperly parked vehicle. Necessary enforcement is at the discretion of Administration of MDIH, the Nursing Supervisor, and/or Engineering Services.

Multiple notices for employees violating the parking plan may result in disciplinary actions.

MDIH Engineering Services is under **NO** obligation to attempt to locate, call or email the owner/operator of a vehicle prior to it being towed. Any such warning effort by MDIH Parking Services should be considered a courtesy (and immediately acted upon).

MDIH and our Engineering Services wants to help you avoid future notices (and potential towing). If you would like to meet or speak with a representative to discuss any parking situation and/or Notice history, please contact our office 207-288-5082 x 1277

All Revision Dates

11/2019

Approval Signatures

Step Description	Approver	Date
CEO Approval	Chrissi Maguire: President & CEO	05/2023
VP Review	Trevor Casey: Vice President of Innovation and Experience	05/2023
Risk Review	Devon Niedner: Director of Risk Management	02/2023
	Chrissi Maguire: President & CEO	02/2023

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